

INCOMING 9th GRADE ENROLLMENT INFORMATION

To be properly enrolled in school, every student who is new to the district must go through the Address Verification and Online Information Update processes outlined in this brochure.

The SUHSD website at www.seq.org. > Policies & Forms serves as an excellent resource for information related to preparing your student for high school.

STEP 1: ADDRESS VERIFICATION

(Mandatory)

Begins: November 1st
Completed by: April 28th

All students coming into the district must verify their address to show they live within the district boundaries and are eligible to attend school in the Sequoia Union High School District.

*Address verification must be done in person. Documents may not be scanned, emailed or mailed.

*Address verification can be done Monday through Friday from 8:00 a.m. through 4:15 p.m.

*The Sequoia Union High School District office is located at 480 James Avenue in Redwood City.

STEP 2: OPEN ENROLLMENT

(Optional)

Begins: October 1st
Ends: February 3rd at 4:00 P.M. (no late exceptions)

Open Enrollment provides families with the opportunity to apply to attend a school other than their assigned school. To apply, an Open Enrollment application must be completed online. The District does not provide paper applications. If you do not want to attend a school other than your assigned school, you DO NOT NEED TO COMPLETE THIS STEP.

STEP 3 ONLINE INFORMATION UPDATE

(Mandatory)

Begins: Beginning of May for two weeks

All parents/guardians must complete on-line information update for their student.

Students who are enrolled in a middle school and live in the SUHSD attendance boundaries will be mailed a letter in late April with step-by-step instructions on how to complete the online registration process in May.

STEP 4: SCHOOL CHECK-IN

(Mandatory)

Begins: August before school begins

School Check-In is held at each school site in August before the start of the school year. For information on School Check-In, please contact your home school or visit the website for your home school.

Carlmont High School – www.carlmonths.org
Menlo-Atherton High School. – www.mabears.org
Sequoia High School – www.sequoiahs.org
Woodside High School – www.woodsidehs.org
East Palo Alto Academy - www.epaahs.org

For more information call 650-369-1411 ext. 22211